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EASTERN CANADA AND THE CARIBBEAN DISTRICT
L'EST DU CANADA ET DES CARAÏBES

MINUTES - PAST LIEUTENANT GOVERNORS MEETING Montego Bay April 17, 2018

- 1) Call to order – meeting called to order at 12:05pm
- 2) Quorum obtained – Welcome to guests KI Trustee Bert West, KI Trustee Gary Levine, ECC Gov. Bobby Moo Young, Gov. Elect Mel Clarke, Vice Gov. Bob Spellen. Complete list of attendees attached as Schedule A.
- 3) Approval of Agenda – moved by Gail Norris, seconded by Bob Johnson that the agenda be accepted as presented. **APPROVED**
- 4) Invocation by PLG Ralston Nunes
- 5) Introduction of 2017/2018 officers – Past Chair Marjorie Buck, Chair Bob Bogardis, Vice-Chair Gerthlyn Reid-Holman, Secretary Sheila Donald and Treasurer Kermitt McGann
- 6) Review and approval of meeting minutes dated May 17, 2017 – Moved by Brian McKeown, seconded by Bob Bogardis that the minutes be accepted as presented. **APPROVED**
ACTION: Secretary will forward approved minutes for posting on the PLG website. Will also have them translated into French for posting.
- 7) Report from the Chair – It has been a pleasure to chair the PLG committee and attempt to further its contribution to the leadership of the ECC District. Although not all our objectives were achieved, we did put a dent in the game plan.
We surveyed the membership re the First Timers program. As in most volunteer surveys the returns were weak. There was a strong indicator that the process should be changed from a reception in a bar to something more meaningful and controlled. The results of our experiment were experienced in the last hour. A survey of the First Timers will occur in the next couple of weeks.
We still do not have PLG committees in all divisions, but we have established contact individuals in each division. I have asked those individuals to go to the website and notify me of any errors or omissions and to notify me of those who are deceased, so we don't try emailing them. I have heard back from 5 divisions. Making these committees valuable for the Divisions is an ongoing process. If you are not the contact but would like to be one in your division, let me know as we have a few divisions that I don't hear from the volunteer.
With the assistance of Past Chair Marj, our new web master, we have attempted to update the website and keep it relevant.
We have developed a First Timers pin and will attempt to determine it's value to the First Timers. My thanks to Robert Normand for translation as required. A few times I used Google translate when I know that Robert was busy. I hope it was satisfactory
Did I always get the approval of my executive? Not always and I take full responsibility for that.
Respectfully submitted by
Robert Bogardis – Chair 2017-2018



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8) Matters arising from the minutes:

- i) Guidelines for a consistent definition of the duties/roles of all PLG committees in the District – draft of duties of a PLG committee is a work in progress.
- ii) First timers' pins – created and distributed to First Timers at their reception/scavenger hunt. 200 were purchased at a cost of \$692.23 and 100 pins left over.
- iii) Review of the guidelines of the Ray Allen Memorial Award – A request that the Ray Allen guidelines for the Ray Allen Memorial award be amended to increase the timeframe for this award from **3 years to 5 years of continued service after serving as LG**. Completed and used.
- iv) First Timers future format – Discussion regarding what the future of the first timers event should look like.

ACTION: There will be a survey sent to all in response to the first timers event. Chair Bob wishes to thank PLG Trustee Sheila Moore and her team, Christine King, Joanne Murray and Allen Ure for their excellent effort towards the new format demonstrated at the First Timer's Event. Chair Bob developed a contact list for PLG's by division. If you know that there are errors, please let Chair Bob know.

9) Financial Report presented by Treasurer Kermitt McGann –

FINANCIAL STATEMENT AS AT MAY 17, 2018

	2018	2017
OPENING BALANCES	2,104.79	1,750.74
COLLECTIONS: \$10.00 PER MEMBER - OTTAWA	770.00	930
	2,874.79	2,680.74
DISBURSMENTS: OTTAWA FIRST TIMERS (855.42 +113.00)	(968.42)	(575.95)
CLOSING BALANCES	1,906.37	2,104.79

This report is presented in Canadian Dollars [Cdn\$]

In accordance with the decision taken at the meeting on May 15, 2014, the District Office became the home of the Funds of the EC&C PLG Committee. Collections are remitted to the District Office. Approved expenses supported by bills are also remitted to the District Office for payment.

At present the funds are deposited in the District's bank account and a restrictive account set up in the District Books. No interest is earned but by contra there is no service charge.

Funds are controlled by the Executive of the PLG Committee and the District acts on the instructions of the Executive of the PLG Committee.



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Based on changes initiated to improve the experience of FIRST TIMERS, lapel pins have been purchased at a cost of \$692.23 (Payment Pending).

Respectfully Submitted
Kermitt McGann, DLGE
Committee Treasurer
Kiwaniis Club of Downtown Kingston, Division 23 East

Moved by – PLG Allen Ure
Seconded by – PLG Bob Johnson
That the financial statement be accepted as presented.

APPROVED

9. Election of Officers –

- **Secretary** – Nominations from the floor – Willie Reeson. Nominations closed.

Moved by Allen Ure Seconded by Sheila Moore that Willie Reeson be accepted in the position of Secretary.

APPROVED

- **Treasurer** – Kermitt McGann will continue

Moved by Brian McKeown, seconded by Joanne Murray that Kermitt be accepted into this position.

APPROVED

- **Vice Chair** – Nominations from the Floor – Sheila Moore nominated Allen Ure

Moved by Sheila Moore, seconded by Bobby Moo Young that nominations be closed and that

Allen Ure be accepted as Vice-Chair.

APPROVED

- **Chair** – Gerthlyn Reid-Holman will step up to the position of chair.

Moved by Gary Levine and seconded by Jim Scott that nominations be closed and that Gerthlyn assume the position of Chair.

APPROVED

10. Adjournment

May 17, 2018